



# DAV ISPAT PUBLIC SCHOOL, SECTOR-2, BHILAI

## SCHOOL DISCIPLINE AND CODE OF CONDUCT FOR STUDENTS

**Date: 30/01/2024**

### **GENERAL GUIDELINES:**

- Mobile/Smartphones are strictly prohibited in school campus for students. No student should carry smartphones with them in any case. If found, the smartphone will be deposited in school office for 01 year.
- If students are found to create any type of Id in the name of school (without permission of the school) on social media platform they will be liable for a strict action on behalf of the school.
- Parents should keep a strict vision on the handling of the smartphone by their ward. Any sort of indisciplinary action carried out by the child on the social media platform will be the whole sole responsibility of the parents.
- The school doesn't endorse any kind of academics through on the digital platform (whatsapp). The school uses the digital platform only for important and necessary circulars/notifications for the parents.
- Students are not allowed to leave the class without permission of the teacher. While moving in between the classes, in the corridors and while using the staircases all must keep to the left. Students should move in a way that no child is disturbed.
- A student must speak in decent language all the time. He must ensure that his speech is courteous and polite.
- All students should bring their school Almanac/School Diary everyday to school.
- Any communication through the school almanac/School Diary by the teachers must be acknowledged by the Parent/guardian.
- A student must extend due courtesy and respect to all members of staff. Respect of elders and affection for juniors should be soundly inculcated. Every child is expected to uphold the name & honour of the school.
- Cheering and clapping are allowed on playground only at appropriate times.
- Writing, scribbling, scratching, engraving graffiti, drawing and splashing ink or defacing the school walls, furniture and property is strictly prohibited.
- All school council members should wear their respective badges daily.
- Only legal and proper license holders (two wheeler) will be allowed inside the school premises.

### **ACADEMICS:**

- Students are expected to bring the books and notebooks according to the time-table.
- Students should complete all homework given by the teachers.
- All textbooks and notebooks should be properly covered with brownsheet and labeled with a nameplate.
- Index page of notebooks to be maintained.
- Submit notebooks for checking on time.
- Actively participate in all activities and discussions in the classroom.
- Maintain a conducive learning environment by adhering to classroom etiquettes. Avoid unnecessary distractions, side conversations or any other behaviour that hinders learning processes.
- English is second language for most of us, but it is also a medium of instruction. In order to acquire proficiency in spoken English, all students must compulsorily converse in English in school.
- Implement regular revision practices to reinforce learning and ensure better retention of academic content.
- While taking the examination every scholar should do so with utmost honesty.
- Accept the feedback from teachers and peers positively. Use feedback as a tool for improvement in Academics.
- If any difficulty in understanding a concept, don't hesitate to seek help from teachers or peers.
- Attending all PTM with parents in school uniform is a must.

***ATTENDANCE & PUNCTUALITY:***

- Be regular and punctual. Ensure that you reach school atleast 5minutes before the warning bell.
- Attendance of 75% is a must for appearing in every examination, in particular, term end examination. Remain regular in attendance, failing which the chances of promotion to the next class will be doubtful.
- Attend morning prayers and other school activities.
- In case a student is required to over stay after school hours for extra classes/sports etc., take proper prior permission in writing from the Class Teacher/ In charge after obtaining the same from the Parent.
- A student may avail leave only with prior permission except in unforeseen cases.
- All leave applications exceeding three days are to be addressed to the Principal by the student's parent/guardian, while application for short duration of three days or less are to be addressed to the class teacher. Medical certificate to be produced.
- Late coming to school should be strictly avoided.
- Students requiring leave during any part of the day, whatever be the reason, will have to obtain the Principal's permission in person, supported by a written request from the parent. Students will be permitted to go only with the parent / guardian.
- Parents should ensure that their ward(s) are present during all examination days.
- Avoid sending your child in case suffering from an infectious disease.
- The school has no provision of any half day leave. Incase the student is unwell/ plans to move out of station, the parents should not send their wards on that particular day.

***UNIFORM & DRESS CODE:***

- Attend school in proper, smart and neat uniform according to the season and the day of the week.
- Students should wear ID card regularly.
- Do not wear or bring expensive items (like costly watches, gold ornaments, mobile phones or any type of electronic items and fountain pens etc) to school. The school will not be responsible for the loss of any such articles.
- Any violation in this regard will be strictly dealt with.