

D.A.V PUBLIC SCHOOL, SRESHTHA VIHAR, DELHI -92

Instructions for Admission to Pre School (Session 2015 – 16)

Age Criteria: Minimum 3+ as on 31.03.2015 (Children born between 1.04.2011 and 31.03.2012)

- Total Number of seats available in Preschool : 300
- Number of seats available for :
 - General Category (55 %) 165
 - Economically weaker Sections (25 %) 75
 - Management Quota & Staff Wards (20 %) 60

DETAILS OF ADMISSION PROCESS FOR GENERAL CATEGORY

Registration Form will be available on school's website: www.davsreshtha.com only Forms will not be available in the school. Please fill the form online.	22/12/2014 to 05/01/2015
Following procedure to be followed for registering your ward: <ol style="list-style-type: none">1. Parents must fill the form online2. Take a print out of the filled form3. Paste the photographs on the form4. Submit the complete form along with the DD of Rs. 25/- drawn in favor of Principal, DAV Public School, Sreshtha Vihar payable at Delhi, latest by 05/01/2015, 2:30pm, Along with the self attested photocopy of the required documents.	22/12/2014 to 05/01/2015 Timings for deposition of forms: 8.00 am to 12.00 pm (Working days)
First List of Selected candidates & Waiting List (if any) will be displayed on school's website	15/01/2015 at 5.00 pm
Closure of Admission	31/03/2015

**-DETAILS OF ADMISSION PROCESS FOR EWS
CATEGORY for the session 2015-16**

Registration Forms will be available at school counter	22/12/2014 to 05/01/2015 (Working Days) Timings : 8.00 am to 12.00 pm
Filled forms to be submitted at school Counter	From 22/12/2014 to 05/01/2015 (Working Days) Timings : 8.00 am to 12.00 pm
Admission process for EWS will be done as per directions from Directorate of Education.	

**ALLOCATION OF POINTS FOR ADMISSION CRITERIA TO
PRE-SCHOOL (GENERAL CATEGORY)**

S. No.	Parameters / Criteria	Points
1.	Distance from School	Upto 3 Km – 40 points 3km to 6 km – 30 points Above 6km – 20 points
2.	Sibling (Real Brother/ Sister only) studying in DAVPS, Sreshtha Vihar	15
3.	Parent Alumni of our school	15
4.	Girl Child/ First Born Child	10
5.	Children of martyrs/ Armed forces/ Paramilitary Forces	10
6.	Parents working in Sister concern schools (DAV Schools)	10
Total		100

Please note: Incomplete/Incorrect/ Duplicate Registration Forms will be rejected.

**Following self - attested photocopies to be attached at the time of submission of
Registration Form for General Category:**

1. Photocopy of Birth Certificate of child issued by MCD/NDMC.
2. Proof of Residence – Photocopy of Parent(s) Ration Card/Voter's Identity card / Telephone Bill / Electricity Bill / Water Bill / Passport / Gas Connection Receipt / Driving License/ Bank Account Statement/ Aadhar Card/ UID Card [Any two]
3. Proof to validate sibling – Photocopy of latest fee receipt / I-card / Report card, if applicable.
4. Proof to validate Alumni of our school - Photocopy of Class-XII Passing Certificate/ Mark sheet, if applicable.
5. Affidavit to validate First Born Child, if applicable.
6. Proof to validate children of Martyrs/ Armed Forces/ Paramilitary Forces, if applicable.
7. Proof to validate parents working in sister concern schools – Photo copy of Appointment letter/ Identity card, if applicable.

PLEASE NOTE THE FOLLOWING POINTS WHILE FILLING UP THE ONLINE FORM:-

- Do not use symbols like - / or ' or " or : of (etc. while filling the form online as these symbols cannot be accepted by the software.
- For the distance calculations, please refer to the area list available on the school's website.
- In the area list, please note the following
 - Category A – 0-3KM
 - Category B – 3-6KM
 - Category C Above 6KM
- Fill up the form completely.
- In case of incomplete form/documents, the applications will be deemed as rejected. Only demand draft will be accepted.
- The parents need not to fill Step 5 and Step 6, instead of uploading the photographs and the scanned documents; the same has to be submitted along with the form.
- A printed copy of the online submitted form, along with a DD of Rs. 25/- (in favour of Principal, DAV Public School, Sreshtha Vihar) as Registration Fees (Please mention Registration No. Child's Name, Father's Name and Mobile Number on the backside of the Draft), together with photocopy of the required documents, be dropped in the Box installed in the Guard Room at the Entrance Gate of the School latest by 05 January, 2015 upto 2:30 p.m. (No cash payment will be accepted)

