

DAV PUBLIC SCHOOL, SECTOR-6, CDA, CUTTACK
IMPORTANT INFORMATION SHEET FOR LKG ADMISSION FOR 2020-21

1. **SCHEDULE :**

Online Registration	-	04.12.2019 (Wednesday) to 24.12.2019 (Tuesday)
Submission of Hard Copy Application Form	-	04.01.2020 (Saturday) till 3:00pm.

2. **Scanned copy of documents to be uploaded at the time of registration :**

- (a) Birth Certificate issued by the competent authority.
- (b) Aadhaar Card of the child.
- (c) (7cm. x 5cm.) photograph of the child along with the parents in the space provided. (as per the specification of the online instruction page).
- (d) Attested photocopy of AISSE/AISSCE certificate(s) in case the ward of **Alumnus/Alumna**.

3. Under no circumstances the data and time as mentioned in admission notice for submission of above documents can be extended.

4. For the entry class i.e. L.K.G, children whose date of birth falls between **01.04.2015** and **31.03.2016** (**both days inclusive**) only are eligible for registration for the academic session **2020-21**.

5. **Documents required to issue the Registration Form to Special Category Candidates free of cost from the School Office only. :**

(A) **For Disadvantaged Group (SC/ST/SEBC-Non-Creamy Layer) :**

- (i) In case of **SC/ST** candidates, original & attested Photocopy of Caste Certificate in the name of the child seeking admission.
- (ii) In case of **SEBC** candidates, recent original & attested photocopy of **SEBC Certificate** in the name of the child seeking admission **issued by the local Tahasildar**.
- (iii) Original and attested photocopy of documents like **Electricity Bill/Water Bill/Telephone Bill/Passport** to be produced in support of proof of residence (**within 1 k.m of the school**). The said documents must be in the name of parents of the ward seeking admission.

(B) **For Weaker Section (BPL Card Holder)**

- (i) **Original & attested photocopy of BPL Card** in the name of Parents.
- (ii) Original and attested photocopy of documents like **electricity bill/water bill/telephone bill/passport** to be produced in support of proof of residence (**with in 1 k.m of the school**). The said documents must be in the name of the parents of the ward seeking admission.

(C) In case of above two categories the place of residence may be verified by the school authority before issuing the Registration forms.

6. **The employees who have the facility of fee reimbursement in their departments cannot claim RTE concession.**

7. The name of the **Alumnus/Alumna** who is desirous to apply for registration of his/her child should mention his/her details in the space provided.

8. Please refer to auto generated Acknowledgement number for all correspondence till admission.

9. If the applicants exceed the number of seats available in any of the categories, random selection method will be adopted.

Sd/
ADMISSION COMMITTEE